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*Ministria e Financave, Punës dhe Transfereve / Ministarstvo za Finansije, Rada i Transfere /
Ministry of Finance, Labour and Transfers*

Zyra e Ministrit / Kancelarija Ministra / Cabinet of the Minister

DATE:	14.05.2021
FOR:	Ministers, Mayors, Heads of Budget Organizations, Directors of Municipal Departments, Chief Financial Officers, Budget Officers of Budget Organizations
FROM:	Hekuran Murati, Minister of Finance, Labour and Transfers
SUBJECT:	Budget Circular 2022/01

Honourable,

Allow me to thank you for your contribution to drafting the Medium Term Expenditure Framework (MTEF) 2022-2024, which is the basis for drafting the budget for 2022.

Below you can find Budget Circular 2022/01, which provides the indicative budget limits for each budget organization at the central level and budget limits at the municipal level for 2022. The Ministry of Finance, Labour and Transfers remains at your disposal to provide the necessary support during the process of drafting the Draft Law on the Budget Appropriations for the Budget of the Republic of Kosovo for 2022.

With respect!

Hekuran Murati
Minister of Finance, Labour and Transfers

Budget Circular 2022/01

1. Purpose

The Minister of Finance, Labour and Transfers is authorized and responsible in accordance with Article 20 of Law No. 03/L-048 on Public Financial Management and Accountability to issue budget circulars for any or all budget organizations that provide guidance on the preparation of the Kosovo Budget.

Pursuant to this legal provision, the Minister issues the First Budget Circular 2022/01, which provides the first instructions for drafting the budget for 2022 and projections for 2023-2024, the indicative timeline and budget limits for 2022 and projections for the years 2023-2024 for each Budget Organization. If necessary, this circular will be followed by additional circulars until the finalization of the budget for 2022 and of the estimates for 2023-2024.

2. Context for preparing the budget for 2022-2024

The framework for the 2022 budget is based on the Medium Term Expenditure Framework (MTEF) 2022-2024 which has been approved by the Government of Kosovo based on the medium-term priorities of the Government and the macro-fiscal framework for the years 2022-2024. The Government is committed to support, by maintaining fiscal stability, the requests of budget organizations under the sector budget orientation set out in MTEF 2022-2024, in line with the priorities set through the Statement of Medium Term Priorities of the Government.

The Government's priorities for the 2022 budget and budget projections for 2023 and 2024 will focus on managing the COVID-19 pandemic, with particular emphasis on the program for immunization of entire population and supporting the health system in coping with this situation. In addition to the need to address the economic damage caused by the pandemic, long-term reforms are needed in the sectors of justice, health, education and the economy in general.

The Government's strategic objectives have been set through the Government Program, the National Development Strategy and sector strategies, as well as documents deriving from the European integration process such as the Economic Reform Program and the National Program for the Implementation of the SAA. Given the current economic structure of Kosovo and the many obstacles to economic growth, in particular the situation created as a result of the global pandemic COVID-19, it is necessary to orient the structural reforms aimed at the recovery of the economy in general.

The fiscal projections of MTEF 2022-2024 have determined the sources of funding that the Government may have available for spending in 2022 and projections for the coming years. Any tendency to exceed the spending limits above the limits of this circular makes it mandatory to change or increase funding sources, i.e. change tax policies to collect additional revenue.

During the budget drafting process, we must also take into account our commitments in relation to international financial institutions. In this context, Budget Circular 2022/01 has been drafted in accordance with the obligations from existing and negotiated financial agreements, and reflects the commitment to the implementation of fiscal policies established in accordance with the International Monetary Fund.

3. Forecasts for the implementation of the 2022 budget

Before presenting the budget requests for 2022, budget organizations must submit to the Ministry of Finance, Labour and Transfers year-end forecasts of the 2021 budget implementation at the level of programs, sub-programs, expenditure categories and individual projects. Budget organizations must identify and notify the Ministry of Finance, Labour and Transfers of any underspending or overspending in the existing budget, prior to submitting the budget request for 2022 and the projections for 2023-2024.

4. General criteria for budget preparation for 2022-2024

The budget process for the years 2022-2024 aims to link budget plans and policies with the priorities of the Government. At the sector level, this interconnection has been achieved through prioritization of budget sectors in the MTEF 2022-2024. Through this circular, budget organizations are required to concretize the requests presented in the MTEF, detailing the budgeting at the level of programs, sub-programs, categories of expenditures and specific projects.

Requests for new expenditures should be submitted only on the basis of free fiscal space and if they are included in MTEF 2022-2024. During the budget process, the Ministry of Finance, Labour and Transfers must ensure that the total expenditures for all organizations within a sector is in line with the amount provided for by MTEF 2022-2024 for this sector.

When preparing their requests, budget organizations should give priority to:

- Projects that help achieve the Government's priorities as set out in the National Development Strategy (NDS) 2016-2021, the Economic Reform Program 2021-2023 and the Government Program 2021-2025;
- Projects which are continuous from previous years and which have contractual obligations, including expropriation obligations related to such projects;
- Government commitments to the Stabilization and Association Agreement Action Plan and the Instrument for Pre-Accession (IPA) program;
- New legislation or amendment of existing legislation; and
- Include within the budget allocations the obligations for external financing of individual projects.

The budget planning process should include the following aspects:

- Budgeting at the level of programs and sub-programs, in accordance with the existing structure of the chart of accounts;
- Improvements in the results- and performance-oriented budgeting approach;
- Implementation of the multi-year concept on capital project planning;
- Tabular presentation on funding sources and expenditure structure by expenditure categories for 2022 and projections for 2023-2024 and
- During the budget process, BOs at the central and local level must pay increased attention to the implementation of the following issues:
 - BOs should not propose new activities or projects without giving priority to the budgeting of obligations for capital activities/projects, including where appropriate obligations to the collective contract. In accordance with the

recommendation of the National Audit Office, BOs should declare to the MFLT the obligations they have towards the collective contract;

- In accordance with the recommendation of the National Audit Office, BOs should send to the MFLT information regarding the lawsuits filed together with an assessment by the legal offices on the possibility of their materialization/conversion into obligations;
- BOs at central and local level should declare to the MFLT the number of vacancies for which BOs do not have an employment relationship and for filling which there is no budget. These positions overload the approved number and will be removed as they are fictitious positions from a budgetary point of view;
- Completion of data required in the budget systems DMS and PIP as well as elimination of misclassification of budget expenditures. If upon submission of the budget proposal by a central or local BO the budget analyst identifies misclassifications, the Budget Department will remove them from the budget, including both misclassifications of new projects and of those ongoing from the previous year;
- Proposed projects should be in accordance with the PIP Manual and the Administrative Instruction on Selection Criteria for Capital Projects. Projects that do not comply with the main requirements of the manual and administrative instruction shall not be included in the budget. When proposing new capital projects, BOs should submit to the MFLT the rationale for each project according to the PIP manual and administrative instruction, including the criteria of compliance of the proposed project/activity with the strategy and MTEF;
- Registration of multi-year commitments in KFMIS;
- Ministries should allocate budget funds within the fiscal space for the implementation of only those capital projects for which they have created obligations in the past based on memoranda of understanding with municipalities. No new projects will be allowed at the central level which fall under the scope of municipal competencies according to the legislation in force;
- Budgeting of capital projects should be done in accordance with the **Administrative Instruction on Definition of Capital Projects and Classification of Expenditures of Capital Projects**, where project costs also include *expropriation costs*. Budget organizations should, after a preliminary analysis, plan the expropriation costs for each individual project within the total cost of the project instead of planning a separate expropriation line.

In this process, the MFLT will pay increased attention to the implementation of the above requests and remarks will be recorded by budget analysts in the PIP system.

In order to achieve its priorities, the Government may change the structure of expenditures, both within the programs of a budget organization and by shifting the budget from one organization to another at the central level, in accordance with applicable law.

Budget requests should support the Government's priority policies and focus on the following areas: justice and law; economy and employment; education; health; security; Euro-Atlantic integration; and environment.

Current expenditure: Budget organizations must make their requests within budget limits. It is essential that all budget organizations adhere to the limits outlined in Annex 1 for the years 2022-2024.

Employment: In principle there will be no increase in employment in the public sector unless there is a clear decision on the necessity of new employment and when the budget is secured.

Salaries and allowances: Budget organizations should plan the annual increase of the salary invoice to the level of 0.5% according to Article 22C, point 1.4, of Law No. 05/L-063.

Goods and services: Funding will be provided in important and necessary areas. Budget organizations need to identify resources within their baseline scenarios from those areas of poor performance or which are not sufficiently in line with high-level Government priorities for meeting high-priority activities.

Municipal expenditures: Are expected to have the same turnout compared to 2021.

Subsidies and transfers: This category of expenditures is expected to increase on average by 1.74% in the medium term and will be based on a clear social protection policy, especially for the most vulnerable segments of the population. The allocation of funds for the implementation of social and pension schemes will continue, including the natural increase of pension schemes, subsidies in agriculture and will take into account the new policies now approved by the Government.

Capital expenditures: Constitute a significant share of total expenditures and are expected to represent about 29.5% of total expenditures in the medium term. During this period, the implementation of capital projects is expected based on a priority list containing projects that have an impact on improving the transport network, the electricity network and conditions in education, social system and health. This category of expenditures is expected to grow at a rate of 4% in the medium term. Most capital investments over the next medium term are expected to come from regular budget financing, but a large number of projects in various sectors are planned to be financed from external lending through the investment clause.

New projects must be determined in accordance with the Administrative Instruction on Selection Criteria of Capital Projects which was approved by the Minister of Finance and Transfers and entered into force in January 2020. The main criteria for the selection of new capital projects according to this instruction are the compliance of the projects with the National Development Strategy, the reasonableness of the proposal based on the economic and financial analysis, and the maturity of the projects.

Priority in financing will be given to ongoing projects as well as to those which are in full compliance with Government priorities. All capital projects worth over one million Euros should be prepared on the basis of **cost-benefit** analysis. Consequently, the budget limits for capital expenditures across budget organizations are indicative and the Government reserves the right to change them depending on the reasonableness of the projects proposed by the budget organizations.

For budget organizations that compete for borrowing funds (from the budget deficit of 2% - through fund 04) and from the investment clause - through fund 06 (application for funds from the clause is made only for capital projects), it is also necessary that projects meet the

above criteria, including the analysis of current expenditures before, during and after the completion of the project which should be within the projections of the budget organization.

5. Public Investment Program (PIP)

Budget planning for capital investments is done through the PIP system. It is important that the strategic priorities of the Government, as presented in the "Statement of Medium Term Priorities of the Government 2022-2024" within the MTEF serve as the basis for the preparation of budget requests and identification of capital projects.

All budget organizations must justify budget requests for their projects in full compliance with PIP requirements.

6. Budget Development and Management System (BDMS)

As it is known, Budget Development and Management System is a budget system which deals with budget formulation and expenditure planning for all categories of expenditures. The BDMS system is now available for use by budget organizations. Budget organizations are obliged to respect the limits issued by the first Budget Circular. The BDS system and the PIP system will in no case allow exceeding the limits issued by the first budget circular.

7. Performance indicators

Central level budget organizations should present performance indicators summarized according to the respective objectives and activities at the level of the budget organization, based on Article 21 of Law No. 03/L-48 on Public Financial Management and Accountability. Budget organizations should present 1 to 5 objectives related to the strategies and cover the most important programs. In addition, requests for additional funds from the budget must be justified by the way they contribute to the achievement of the objectives.

The form of providing this information is given in Annex 2. The following information should be provided for each budget organization specifically:

- **Output objectives** describe the expected results from the provision of services, which are under the control of the budget organization;
- **Output indicators** measure the activity of the institution, such as the quantity or quality of the service or product.
 - a) Baseline indicator;
 - b) Target indicator;
- Activities describe actions to achieve the stated objectives.

8. Gender Responsive Budgeting (GRB)

Acting in accordance with Law No. 05/L-020 (2015) on Gender Equality, Kosovo institutions are responsible for “including gender budgeting in all areas, as a necessary instrument to ensure that the principle of gender equality is respected in collection, distribution and allocation of resources” (Article 5.1.5.). Therefore, budget organizations need to highlight the effects of public spending on gender equality in the annual budget for 2022. This will also contribute to increasing the effectiveness and transparency of public financial management. Municipalities should take into account these guidelines in issuing the internal municipal budget circular as a basic document for municipal budget planning for the period 2022-2024. If there is uncertainty in this regard, budget organizations may consult relevant analysts within the Budget Department of the Ministry of Finance. The form of providing this information is given in Annex 1. In addition, when proposing a budget, the budget

organization should correctly address the remarks and proposals of the official responsible for gender equality of the budget organization.

9. Budget limits for central level budget organizations for 2022-2024

Central level Budget Organizations should take into account the budget limits given in the following table when preparing their budget for 2022 and for the next two years. Please note that these budget limits may vary depending on fiscal moves or Government decisions which will be reflected through subsequent Budget Circulars, as well as the quality of budget requests. Capital projects started in previous years, which have created contractual obligations, should be included in the budget for 2022-2024.

Table 1 below shows the budget limits for central budget organizations for 2022-2024

Appendix 1 . Estimated budget ceilings for 2022-2024 in MTEF																
Org. code	Ministries/Institutions	Estimations for 2022								Estimations for 2023			Estimations for 2024			
		No. of approved employees	Wages and salaries	Goods and services	Utilities	Subventions and Transfers	Capital expenditure	Reserves	Total 2021	Operation expenditure	Capital expenditure	Total 2022	Operation expenditure	Capital expenditure	Total 2023	
101	Assembly of Kosovo	415	7,207,105	1,823,000	200,000	70,000	200,000	-	9,500,105	9,336,141	200,000	9,536,141	9,372,356	200,000	9,572,356	
102	Office of the President	83	1,110,589	2,096,421	6,700	270,000	15,000	-	3,498,710	3,489,263	15,000	3,504,263	3,494,844	15,000	3,509,844	
104	Office of the Prime Minister	524	3,904,536	5,501,886	141,373	2,890,000	424,000	-	12,861,795	11,476,973	424,000	11,900,973	11,546,593	424,000	11,970,593	
201	Ministry of Finance, Labor and Transfers	2,737	22,778,589	29,839,350	1,129,952	620,588,174	36,916,452	-	711,252,517	655,264,710	14,416,452	669,681,162	660,529,173	14,416,452	674,945,625	
203	Ministry of Agriculture, Forestry and Rural Development	462	3,045,778	3,128,681	135,660	49,477,022	5,966,901	-	61,754,042	55,802,369	4,250,000	60,052,369	55,817,675	4,250,000	60,067,675	
204	Ministry of Industry, Entrepreneurship and Trade	296	2,049,812	1,986,303	158,280	7,369,941	6,820,000	-	18,384,336	10,232,737	5,220,000	15,452,737	10,244,092	2,220,000	12,464,092	
205	Ministry of Environment, Spatial Planning and Infrastructure	622	4,002,423	16,899,423	481,490	1,643,814	257,663,590	-	280,690,740	24,216,654	305,346,174	329,562,828	25,737,074	319,227,970	344,965,044	
206	Ministry of Health	1,281	9,245,123	40,007,044	227,348	2,813,805	9,403,000	-	61,696,320	33,339,546	18,403,000	51,742,546	33,386,002	46,403,000	79,789,002	
220	Hospital and University Clinical Service of Kosova	7,438	62,757,261	44,249,346	3,603,416	-	11,706,500	-	122,316,523	110,923,809	11,706,500	122,630,309	111,239,165	11,706,500	122,945,665	
207	Ministry of Culture, Youth and Sports	777	5,270,572	2,171,079	404,908	8,566,550	17,610,000	-	34,023,109	16,439,462	19,610,000	36,049,462	16,544,868	19,610,000	36,154,868	
208	Ministry of Education, Science, Technology and Innovation	2,216	19,754,100	15,489,858	1,590,459	6,541,929	19,275,485	-	62,651,831	44,735,258	20,625,485	65,360,743	44,834,523	20,625,485	65,460,008	
211	Ministry of Communities and Return	121	792,378	273,517	17,000	300,000	3,000,000	-	4,382,895	1,393,340	3,000,000	4,393,340	1,443,974	3,000,000	4,443,974	
212	Ministry of Local Government Administration	129	918,630	262,945	15,500	-	3,350,000	-	4,547,075	1,241,668	2,850,000	4,091,668	1,256,284	2,850,000	4,106,284	
213	Ministry of Economy	182	1,160,321	4,157,453	23,130	11,352,870	36,679,779	-	53,373,553	18,541,805	73,499,796	92,041,601	18,547,636	58,900,000	77,447,636	
214	Ministry of Internal Affairs	11,060	94,095,548	27,079,095	4,950,400	2,141,367	28,089,003	-	156,355,413	129,157,792	31,089,003	160,246,795	130,630,623	31,089,003	161,719,626	
215	Ministry of Justice	1,984	13,901,548	5,896,647	1,070,769	6,928,000	1,005,000	-	28,801,964	28,069,825	1,005,000	29,074,825	28,339,680	1,005,000	29,344,680	
216	Ministry of Foreign Affairs and Diaspora	389	8,116,435	16,950,620	890,551	230,000	1,395,000	-	27,582,606	26,277,568	2,895,000	29,172,568	26,818,354	2,895,000	29,713,354	
217	Ministry of Defense	4,039	30,195,564	13,983,886	1,130,000	-	55,296,000	-	100,605,450	53,016,542	61,438,846	114,455,388	58,520,542	74,541,260	133,061,802	
221	Ministry of Regional Development	54	377,541	325,000	11,360	1,500,000	1,500,000	-	3,713,901	2,215,788	1,500,000	3,715,788	2,217,685	1,500,000	3,717,685	
230	Public Procurement Regulatory Commission	42	360,146	249,253	5,000	-	100,000	-	714,399	616,200	100,000	716,200	618,009	100,000	718,009	
231	Kosovo Academy of Sciences and Arts	20	155,224	281,797	5,000	715,159	-	-	1,157,180	1,196,159	-	1,196,159	1,251,882	-	1,251,882	
235	Regulatory Authority of Electronic and Postal Communications	40	448,072	258,228	14,700	-	600,000	-	1,321,000	745,013	600,000	1,345,013	787,264	600,000	1,387,264	
236	Anti Corruption Agency	43	413,222	114,056	8,500	-	-	-	535,778	537,844	-	537,844	539,921	-	539,921	
238	Energy Regulatory Office	32	465,548	185,712	22,000	-	70,800	-	744,060	693,208	70,800	764,008	695,547	70,800	766,347	
240	Procurement Review Body	30	256,892	106,355	5,100	-	-	-	368,347	369,631	-	369,631	370,922	-	370,922	
241	Free Legal and Aid Agency	36	252,905	171,090	10,000	-	-	-	433,995	444,170	-	444,170	454,549	-	454,549	
242	University of Pristina	2,081	21,196,599	2,965,745	975,000	1,444,000	5,400,000	-	31,981,344	26,871,582	5,400,000	32,271,582	27,128,095	5,400,000	32,528,095	
243	Constitutional Court of Kosovo	70	1,388,837	457,356	4,000	-	110,000	-	1,960,193	1,879,781	110,000	1,989,781	1,938,462	110,000	2,048,462	
244	Kosovo Competition Authority	24	270,316	50,680	14,000	-	-	-	334,996	340,668	-	340,668	347,026	-	347,026	
245	Kosovo Intelligence Agency	140	5,114,043	1,695,282	40,000	500,000	1,500,000	-	8,849,325	7,374,895	1,500,000	8,874,895	7,400,594	1,500,000	8,900,594	
246	Kosovo Council for Cultural Heritage	18	145,262	58,061	2,550	-	-	-	205,873	230,532	-	230,532	231,262	-	231,262	
247	Election Complaints and Appeals Panel	20	136,721	42,240	7,820	-	15,000	-	201,781	195,225	-	195,225	198,912	-	198,912	
249	Independent Oversight Board for the Civil Service of Kosovo	30	271,531	95,776	3,825	-	-	-	371,132	374,714	-	374,714	378,079	-	378,079	
250	Kosovo Prosecutorial Council	876	10,826,006	2,275,817	199,630	-	3,384,500	-	16,685,953	13,479,766	3,384,500	16,864,266	13,584,167	3,384,500	16,968,667	
302	National Audit Office	173	2,281,035	605,320	45,000	-	-	-	2,931,355	3,015,541	-	3,015,541	3,027,003	-	3,027,003	
313	Water Services Regulatory Authority	21	242,121	102,459	6,503	-	-	-	351,083	354,835	-	354,835	358,051	-	358,051	
314	Railway Regulatory Authority	29	240,728	104,661	6,400	-	-	-	351,789	353,332	-	353,332	356,542	-	356,542	
317	Civil Aviation Authority	30	734,719	129,991	13,738	-	-	-	878,448	892,131	-	892,131	900,823	-	900,823	
318	Minerals and Mines Independent Commission	76	819,256	369,281	30,600	-	200,000	-	1,419,137	1,223,234	200,000	1,423,234	1,227,350	200,000	1,427,350	
319	Media Independent Commission	39	501,160	288,905	28,000	-	50,000	-	868,065	871,548	50,000	921,548	874,067	50,000	924,067	
320	Central Election Committee	86	1,115,253	534,998	63,700	4,200,000	-	-	5,913,951	5,919,527	-	5,919,527	5,925,131	-	5,925,131	
321	Ombudsperson	78	987,766	259,000	15,000	-	30,000	-	1,291,766	1,266,704	-	1,266,704	1,271,668	-	1,271,668	
322	Justice Academy	32	243,649	350,000	16,500	-	-	-	610,149	621,367	-	621,367	632,592	-	632,592	
328	Kosovo Judicial Council	2,177	24,287,600	3,490,385	450,000	500,000	2,220,000	-	30,947,985	28,709,038	2,220,000	30,929,038	29,031,083	2,220,000	31,251,083	
329	Kosovo Property Comparison and Verification Agency	200	1,207,219	841,090	88,523	-	431,500	-	2,568,332	2,142,868	431,500	2,574,368	1,948,934	431,500	2,380,434	
251	Privacy and Information Agency	34	239,583	103,617	6,450	-	-	-	349,650	317,231	-	317,231	323,435	-	323,435	
253	Memorial Complex Management Agency	21	157,561	460,871	63,000	-	5,080,000	-	5,761,432	682,220	5,080,000	5,762,220	683,012	5,080,000	5,763,012	
232	Unpredicted Expenditure	-	-	-	-	-	2,000,000	5,800,000	7,800,000	4,800,000	1,930,000	6,730,000	4,800,000	1,930,000	6,730,000	
248	Radio Television of Kosovo Kosoves	-	-	-	-	8,960,000	-	-	8,960,000	8,960,000	-	8,960,000	8,960,000	-	8,960,000	
224	Health Insurance Fund	52	411,747	458,052	3,200	6,000,000	-	-	6,872,999	6,917,006	-	6,917,006	7,266,212	-	7,266,212	
	Total	41,359	365,854,576	249,227,631	18,342,035	745,002,631	517,507,510	5,800,000	1,901,734,383	1,357,567,221	598,571,056	1,956,138,277	1,374,031,733	635,955,470	2,009,987,203	
239	Privatization Agency of Kosovo	257	5,375,088	1,504,719	98,000	40,000	70,000	-	7,087,807	7,089,963	70,000	7,159,963	7,166,973	70,000	7,236,973	
254	Air Navigation Service Agency	180	2,798,003	999,515	102,370	-	1,732,550	-	5,632,438	3,914,363	1,732,550	5,646,913	4,128,423	1,732,550	5,860,973	
	Grand Total with PAK and ANSA	41,796	374,027,667	251,731,865	18,542,405	745,042,631	519,310,060	5,800,000	1,914,454,628	1,368,571,547	600,373,606	1,968,945,153	1,385,327,129	637,758,020	2,023,085,149	

10. Phases of the budget process for 2022 at the central level

The following section presents the budget timeline, steps and actions during the 2022 budget process.

- April 30 - Approval of the Medium Term Expenditure Framework 2022-2024 by the Government and submission of the MTEF to the Assembly of the Republic of Kosovo.
- May 15 - Issuance of the first budget circular 2022/01. This circular contains instructions on the budget process, budget limits and budget calendar.
- June 25- Budget organizations to submit to the MFLT budget requests according to the relevant documentation, according to programs and categories of expenditures. Budget requests must be fully justified through the use of the BDMS and PIP system.
- June 25 - The Department of Macroeconomics presents the new macro-fiscal framework.
- July 10 - Budget Circular 2020/02 will be issued as needed and will address only specific new issues that have arisen since the issuance of the first Budget Circular.
- July 24 - If additional information is required under the Second Budget Circular then this information must be submitted by Budget Organizations to the Ministry of Finance, Labour and Transfers - Budget Department by this date.
- 20 August - 28 August - Budget hearings (after receiving materials from budget organizations). Participants in the hearings will be officials of budget organizations, MFLT staff, Office of the Prime Minister of the Republic of Kosovo, representatives of the Parliamentary Committee on Budget, Labour and Transfers. The schedule of budget hearings will be attached to Budget Circular 2022/02. If possible at these hearings, the possibility of reaching agreement on the total amounts of your organization's 2022 budget will be considered.
- September 10 - the Department of Macroeconomics presents the latest estimates for macroeconomic indicators, especially indicators related to the budget process 2022-2024.
- 16 September - 20 September - Government consultations on setting final budget limits.
- September 25 - issuance of the third budget circular with the final budget limits, which may differ from the previous circular.
- 28 September-2 October - complaints from Budget Organizations.
- October 7 - October 8 - Government meetings to review budget organizations' complaints.
- October 15 - The first draft budget in the MFT and the submission of this draft to the Government.
- October 16 - October 26 - final approval of the Draft Budget in the Government.
- October 29 - Submission of the Draft Budget 2022 to the Assembly of the Republic of Kosovo.

The budget request from the central level budget organization should include:

- A table with year-end forecasts of the 2021 budget implementation, at program and sub-program level, as well as accompanying comments on underspending or the need for overspending from the 2021 budget appropriations
- Tables 3.1, 3.1 A, 3.1 B as well as PCF Forms printed by the BDS system,
- Tables 3.2, 3.2 B and Forms printed by the PIP System,

- Gender Responsive Budgeting Tables,
- Performance Budgeting Tables.
- Request letter (accompanying letter) signed by the Secretary General or the Chief Executive of the agency with all budget materials.
- Description of the request in narrative form, where the following data should be submitted:
 - Achievements so far with special focus on achieving the objectives set out in the NDS, PRE and NPISAA;
 - What is intended to be achieved with budget allocations for 2022 and estimates for 2023-2024;
 - Budget organizations must notify the Ministry of Finance, Labour and Transfers if the budget request covers the continuation of existing policies or provides for the completion of follow-up activities and the start of new activities;
 - For new activities, budget organizations should state the legal basis (concept document, administrative instruction, draft law, etc.), and announce whether the Budget Impact Assessment has been performed for this legal basis, in accordance with Administrative Instruction (GRK) No. 03/2015 on Budget Impact Assessment for New Government Initiatives.

=Municipal Level

1. Introduction

This circular defines the government grants for financing the municipalities for the year 2022 and the orientations for the years 2023-2024, based on the strategic priorities of the Government in the field of intergovernmental fiscal relations. Also, this document determines the level of own source revenues of municipalities for the fiscal year 2022 and the mid-term forecast 2023-2024.

The principles, criteria and formulas applied for the allocation of government grants for the financing of municipalities for 2022, are based on the Law on Local Government Finance (LLGF) and Table 1 of macro-fiscal projections, prepared by the Ministry of Finance, Labour and Transfers as specified in the Law on Public Financial Management and Accountability (LPFMA).

The municipal budget process takes into account the following aspects:

- Budgeting at the level of programs and sub-programs, in accordance with the existing structure of the accounting plan,
- Improvements in the results and performance-oriented budgeting approach,
- Implementation of the multi-year concept on capital project planning, and
- Determining the structure of expenditures by categories of expenditures.

Municipalities are obliged to prepare the Medium-Term Municipal Budget Framework for the period 2022-2024, and to approve the same in the Municipal Assembly by 30.06.2021 as a municipal strategic document, with the same being based on results and objectives oriented in results and the same should reflect the general goals of budget revenues and expenditures as well as the structure of expenditures by expenditure categories. Multi-year capital projects must be reported to the Public Investment Projects (PIP) system on the basis of performance.

2. Sources of Municipal Financing for the year 2022-2024

2.1. General Grant

Based on Table 1 presented below, prepared by the Department of Economic Policy, Public Policy and International Financial Cooperation of the Ministry of Finance, Labour and Transfers in accordance with the LLGF, the General Grant for Municipalities for the year 2022 amounts to EUR 193.53 million.

This allocation is based on the formula set out in Article 24 of the LLGF. Pursuant to this Article, 10% of the total budgeted revenues of the central government are allocated to municipalities, excluding: budget support and grants, property tax revenues, interest revenues as well as taxes, charges and others from the local government.

As indicated in the table below, based on estimates by the Department of Economic, Public Policy and International Financial Cooperation, total government revenue for 2022 is expected to be EUR 2,037.1 million. From this amount, the revenues as specified in Article 24 of the LLGF are subtracted, resulting in the basis for the allocation of the general grant for

municipalities, which for the 2022 amounts to EUR 193.53 million.

Table 1: Determining the value of the General Grant for municipalities for the period 2022-2024 (million Euro)

Description	Year 2019	Year 2020	Year 2021	Year 2022	Year 2023	Year 2024
A. General government revenues	1,920.3	2,060.5	1,921.8	2,037.1	2,130.3	2,231.0
Subtracted:						
Dedicated revenues	-9.2					
Budget support and grants	-5	(10.5)	(15.0)	(10.5)	(10.5)	(10.5)
Property tax	-30	(33.2)	(30.0)	(41.0)	(44.7)	(47.3)
Dividend income						
Designated donor grants						
Taxes, charges and others from the Local Government	-57	(50.0)	(48.0)	(46.9)	(51.1)	(52.4)
One-off income from debts	-8					
Interest income	-4.2	(4.0)	(3.0)	(3.4)	(3.1)	(2.8)
B. Basis for calculating the total grant for municipalities	1,806.9	1,962.8	1,825.8	1,935.3	2,020.9	2,118.0
C. General grant for municipalities (10%)	180.69	196.28	182.58	193.53	202.09	211.80

In order to level up the low own source revenue capacity of the smaller municipalities, pursuant to the LLGF, each municipality will receive a total annual amount of EUR 140,000 each year, deducting from 1 euro per capita or 0 euros for municipalities with a population equal to or greater than 140,000 inhabitants. Thereafter, distribution made across municipalities is based on the formula for allocating the total grant to municipalities according to the LLGF: (i) the population is estimated at eighty-nine percent (89%); (ii) the geographical size of the municipality by six percent (6%); (iii) the number of minority population in the municipality by three percent (3%); (iv) municipalities where the majority of the population consists of minorities by two percent (2%).

Table 2: General Grant Structure for 2022-2024 according to LLGF (EUR million)

Factors	Year 2019	Year 2020	Year 2021	Year 2022	Year 2023	Year 2024
General grant	180.69	196.28	182.58	193.53	202.09	211.80
Contingency formula for correction (2.7%)	4.9					
Fixed amount	3.6	3.6	3.6	3.6	3.6	3.6
Population	1,780,021	1,780,021	1,780,021	1,780,021	1,780,021	1,780,021
Budget: 89% of the aggregate amount	153.3	171.5	159.2	169.0	176.6	185.3
Municipal surface area (km2)	10,901	10,901	10,901	10,901	10,901	10,901
Budget: 6% of the aggregate amount	10.33	11.56	10.74	11.39	11.91	12.49
Minority communities in the municipality	107,926	107,926	107,926	107,926	107,926	107,926
Budget: 3% of the aggregate amount	5.2	5.8	5.4	5.7	6.0	6.2
Population of minority municipalities	62,031	62,031	62,031	62,031	62,031	62,031
Budget: 2% of the aggregate amount	3.4	3.9	3.6	3.8	4.0	4.2

Table 3 below presents the distribution of the General Grant to municipalities according to the formula provided in the LLGF.

Table 3: Distribution of General Grant in municipalities 2022-2024

Formula e ndarjes së Grantit të Përgjithshëm për vitin 2022-2024

Kriteret	Viti 2022			Viti 2023			Viti 2024		
	Të hyrjat Bashkëtores (mil. €)			Të hyrjat Bashkëtores (mil. €)			Të hyrjat Bashkëtores (mil. €)		
Granti i Përgjithshëm (10%)	10%	193,530.000	202,090.000	211,800.000	10%	193,530.000	202,090.000	211,800.000	
Shuma Fikse	140.000	3,636,657	3,636,657	3,636,657	140.000	3,636,657	3,636,657	3,636,657	
Gjithësi	89%	189,893,343	198,453,343	208,163,375	89%	189,893,343	198,453,343	208,163,375	
Popullsia	6%	11,395,601	11,907,201	12,489,801	6%	11,395,601	11,907,201	12,489,801	
Madësia gjeografike	3%	5,696,800	5,955,000	6,244,900	3%	5,696,800	5,955,000	6,244,900	
Popullsia pakicë	2%	3,797,867	3,969,067	4,163,367	2%	3,797,867	3,969,067	4,163,367	
Komunitet me popullsi pakicë									

Komunitet	Popullsia		Madësia gjeografike		Popullsia Pakicë		Komunitet me popullsi pakicë		Shuma fikse (140,000-16)	Shuma për popullsin (89%)	Shuma për madësia gjeografike (6%)	Shuma për popullsi pakicë në komunitet (3%)	Shuma për Komunitet me popullsi pakicë (2%)	Granti i përgjithshëm për vitin 2022	Granti i përgjithshëm për vitin 2023	Granti i përgjithshëm për vitin 2024
	Popullsia	89%	Madësia gjeografike	6%	Popullsia Pakicë në Komunitet	3%	Komunitet me popullsi pakicë	2%								
1) Degan	40019	2.25%	297	2.72%	551	0.51%	0.00%	0.00%	99,981	3,799,626	310,446	29,084	-	4,239,137	4,425,722	4,637,374
2) Dregasht	33,997	1.91%	430	3.94%	13,559	12.56%	0.00%	0.00%	106,003	3,227,864	449,462	715,703	-	4,499,031	4,697,060	4,921,693
3) Erzëz	108,610	6.10%	345	3.17%	4,193	3.89%	0.00%	0.00%	31,390	1,031,203	360,617	221,325	-	1,092,536	11,416,446	11,973,499
4) Erzëz Kosovë	34,827	1.96%	83	0.76%	4,511	4.18%	0.00%	0.00%	105,173	3,306,669	86,890	238,110	-	3,736,842	3,900,550	4,086,251
5) Gjakovë	94,556	5.31%	587	5.39%	6,679	6.19%	0.00%	0.00%	45,444	897,762	613,685	352,546	-	9,989,347	10,437,597	10,946,069
6) Gjin	90,178	5.07%	392	3.60%	2,264	2.10%	0.00%	0.00%	49,822	856,200	409,865	19,504	-	9,141,191	9,551,011	10,015,889
7) Gjakovë	58,531	3.29%	276	2.53%	45	0.04%	0.00%	0.00%	81,469	5,557,258	288,619	2,375	-	5,929,721	6,193,348	6,492,293
8) Elbasan	9,403	0.52%	44	0.76%	44	0.04%	0.00%	0.00%	130,597	89,273	86,890	2,323	-	1,112,582	1,156,848	1,207,061
9) Elbasan	39,289	2.21%	454	4.17%	3,085	2.86%	0.00%	0.00%	100,711	3,730,316	474,649	162,840	-	4,468,536	4,665,428	4,888,773
10) Elbasan	6,084	0.34%	74	0.68%	4	0.00%	0.00%	0.00%	133,916	37,769	77,483	211	-	789,259	818,800	852,310
11) Elbasan	33,409	1.88%	211	1.94%	36	0.03%	0.00%	0.00%	106,591	3,172,056	220,679	1,900	-	3,501,206	3,650,228	3,827,809
12) Elbasan	3,6085	2.03%	424	3.89%	1,864	1.73%	0.00%	0.00%	103,915	3,426,110	443,313	98,390	-	4,071,728	4,250,589	4,453,479
13) Elbasan	38,496	2.16%	309	2.84%	1,241	1.15%	0.00%	0.00%	101,504	3,655,024	323,111	65,505	-	4,145,445	4,327,424	4,534,191
14) Elbasan	13,773	0.77%	539	4.95%	323	0.30%	13,773	22.20%	126,227	1,307,685	565,514	17,049	-	2,857,731	2,980,862	3,120,535
15) Elbasan	57,605	3.24%	338	3.10%	3,107	2.88%	0.00%	0.00%	82,395	5,469,538	355,423	164,001	-	6,069,157	6,339,028	6,645,155
16) Elbasan	5,613	0.37%	306	2.81%	54	0.05%	0.00%	0.00%	85,387	5,185,261	319,976	2,850	-	5,593,474	5,841,768	6,123,418
17) Elbasan	5,507	0.31%	32	0.29%	379	0.35%	5,507	8.88%	134,493	522,865	33,583	20,005	-	1,048,114	1,089,298	1,136,016
18) Elbasan	71,909	4.04%	331	3.04%	2,199	2.04%	0.00%	0.00%	68,091	682,740	346,066	116,073	-	7,357,710	7,686,311	8,059,058
19) Novo Bredë	6,729	0.38%	204	1.87%	3,202	2.97%	0.00%	0.00%	133,271	638,899	213,362	169,015	-	1,154,537	1,200,574	1,252,795
20) Ohrid	21,549	1.21%	106	0.96%	1,655	1.55%	0.00%	0.00%	118,451	2,045,982	109,885	87,358	-	2,361,676	2,462,795	2,577,500
21) Përle	96,450	5.42%	603	5.53%	8,334	7.72%	0.00%	0.00%	43,530	9,157,498	650,485	439,905	-	10,271,561	10,732,410	11,255,598
22) Podujevë	88,499	4.97%	633	5.81%	8,499	0.79%	0.00%	0.00%	51,501	8,402,586	661,765	44,814	-	9,160,666	9,571,289	10,037,077
23) Prishtinë	198,897	11.17%	514	4.72%	4,146	3.84%	0.00%	0.00%	112,844	18,884,385	537,383	2,18,844	-	19,640,612	20,525,070	21,530,273
24) Prizren	177,781	9.99%	603	5.53%	31,682	29.36%	0.00%	0.00%	168,921	16,879,515	630,408	1,622,313	-	19,182,336	20,046,932	21,027,796
25) Shkup	56,208	3.16%	278	2.58%	9,444	0.87%	0.00%	0.00%	83,392	5,336,700	290,709	49,828	-	5,761,029	6,016,947	6,307,247
26) Shkup	6,949	0.39%	248	2.28%	3,182	2.95%	0.00%	0.00%	133,051	6,937,777	250,352	167,960	-	1,220,140	1,269,143	1,324,731
27) Shkup	27,324	1.54%	134	1.23%	8,588	0.79%	0.00%	0.00%	112,676	2,594,292	140,966	45,289	-	2,892,454	3,017,260	3,159,901
28) Skopje	50,858	2.86%	374	3.43%	1,099	0.10%	0.00%	0.00%	89,142	4,828,741	391,061	5,753	-	5,314,687	5,581,447	5,817,447
29) Shkup	59,722	3.36%	361	3.31%	575	0.53%	0.00%	0.00%	80,738	5,670,338	377,463	30,351	-	6,158,430	6,432,421	6,743,321
30) Viti	46,987	2.64%	270	2.88%	2,588	0.24%	0.00%	0.00%	95,013	4,461,207	282,347	13,618	-	4,850,185	5,064,629	5,307,682
31) Vushtri	68,870	3.93%	345	3.17%	9,601	0.98%	0.00%	0.00%	70,130	6,633,946	360,740	30,673	-	7,175,388	7,432,974	7,705,290
32) Zhdov Pook	6,616	0.37%	333	3.06%	9,955	0.92%	0.00%	0.00%	62,816	6,681,601	348,197	52,520	-	1,567,328	1,631,967	1,709,396
33) Zecan	7,481	0.42%	123	1.13%	3,366	0.36%	0.00%	0.00%	71,028	128,609	20,375	20,375	-	1,449,297	1,574,092	1,656,555
34) Grahovcë	10,675	0.69%	131	1.20%	3,423	3.17%	10,675	17.21%	129,325	1,013,544	137,001	180,681	-	2,114,190	2,209,694	2,303,158
35) Likovë	2,556	0.14%	23	0.21%	1,193	1.11%	0.00%	0.00%	137,444	24,268	24,176	62,972	-	4,67,773	4,821,141	4,993,006
36) Metrova veriore	1,757	0.69%	5	0.05%	867	0.80%	0.00%	0.00%	127,674	1,170,599	5,362	45,764	-	2,103,762	2,203,885	2,293,885
37) Paretsh	1,386	0.10%	29	0.27%	2	0.00%	1,787	2.88%	138,213	169,668	30,447	109,410	-	447,843	461,881	477,634
38) Rrafsh	3,866	0.22%	69	0.63%	1,688	0.16%	3,866	6.23%	136,134	367,600	72,257	8,868	-	821,015	851,888	886,909
Gjithësi	1,780,021	100%	10,901	100%	107,926	100%	62,031	100%	3,636,657	169,005,075	11,939,601	5,696,800	-	193,530,000	202,090,000	211,800,000

Financing of social services as a competence transferred from MLSW to municipalities is included in the framework of the general grant of the municipality.

Employees in the administration of the Municipal Departments for Pre-University Education and Primary Health are funded by the general grant in the municipalities.
Specific grants for education and health will also be supplemented from the general grant as needed.

2.2. Additional grant for financing the Capital City

Pursuant to the Law No. 06/L-012 on the Capital City of the Republic of Kosovo, Prishtina, Article 19 the Capital City of the Republic of Kosovo, Prishtina, receives an additional grant from the central level, in the amount of not less than 6% of the total grant.

For 2022 the Capital City, Prishtina, receives an additional grant of EUR 11,611,800, while for 2023 it receives EUR 12,125,400 and for 2024 it receives EUR 12,708,000.

Table 4: Distribution of the Additional Grant for the financing of the Capital 2022-2024

Description	Year 2019	Year 2020	Year 2021	Year 2022	Year 2023	Year 2024
General grant for municipalities	180.69	196.28	182.58	193.53	202.09	211.80
Additional grant for financing the Capital City (6%)	10.84	11.78	10.95	11.61	12.13	12.71

2.3. Specific Grant for Pre-University Education

The Specific Grant for Pre-University Education according to the LLGF, is based on an open funding system, taking into account the criteria in the formula of pre-university education of MEST for 2022.

The specific grant for pre-university education for 2022 has been approved in the amount of EUR 201.5 million, of which EUR 195 million as a basic grant and EUR 6.5 million continuing policies and new policies as follows:

Salary and allowances in the amount of EUR 181.3 million;

Goods and services in the amount of EUR 17.8 million;

Capital expenditures in the amount of EUR 2.4 million.

The formula addresses the level of pre-primary, primary and secondary education, taking into account the following criteria:

- Number of students enrolled for 2020/2021;
- Student-teacher ratio for primary and secondary education for students from majority communities 1:21.3 (pursuant to the Administrative Instruction No. 22/2013 of MEST);
- Student-teacher ratio for primary and secondary education for students from minority communities 1:14.2;
- Student-teacher ratio for preschool education 1:12;
- Student-teacher ratio for vocational secondary education for students from majority communities 1:17.2, and for students from minority communities 1:11.5;
- Student-teacher ratio for mountainous areas 1:14.2;
- Calculation for English language teaching staff for grades I and II;

- h) Calculation for technical administrative staff, 1 staff for 630 students in pre-primary and primary education;
- i) Calculation for technical administrative staff, 1 staff for 470 students in secondary education
- j) Calculation for support staff, 1 staff for 170 students (cleaners) as well as 1 school staff (guards);
- k) The calculation of salaries and allowances is based on the current average salary in pre-university education;
- l) Professional Pedagogical/Psychological Service;
- m) Quality coordinators;
- n) Calculation of salaries for replacements during maternity leave 6%;
- o) Goods and services are calculated according to the criteria for students (EUR 23 for students from majority communities and EUR 25 for students from minority communities) and for school (EUR 1,500 for pre-primary and primary school and EUR 3,250 for secondary school);
- p) Capitals are calculated according to the criterion of EUR 7 per student;
- q) Calculation of three salaries after retirement at a cost of EUR 1.5 million;
- r) Salary for assistants for children with special needs at a cost of EUR 0.78 million;
- s) Professional practice at a cost of EUR 3.5 million;
- t) Jubilee salaries under the collective contract for Education, at a cost of EUR 1.25 million;
- u) Primary school salary (2 to 5 years old), at a cost of EUR 1.9 million;
- v) Goods and Services for children (4 to 5 years old), at a cost of EUR 78,848;
- w) Cost of payment for validation and accreditation procedures for vocational high schools (8 Schools), with a cost of EUR 38,400.

The new and ongoing policies approved by the Grants Commission in 2022 are as follows:

- a) 100 assistants for children with special needs and the category of salaries and allowances for assistants for children with special needs at a cost of EUR 0.78 million;
- b) Teachers with serious health conditions, at a cost of EUR 1.7 million,
- c) Expenses for daily meals for students from grades 1-5 at a cost of EUR 4 million.

According to MEST, there are 11,083 less students in pre-university education in comparison to the previous year. Based on the continuous reduction of the number of students on a year-to-year basis and taking into account the teacher/student parameters according to the current situation, MEST recommends municipalities to not publish vacancies for the admission of new staff when retiring teaching staff; however, they advise to systematize teachers who do not have a norm or a full norm.

Table 5: Distribution of specific grant for education, for the year 2021-2023

Nr.	Komunit	TOTAL NUMRI I MËSIMËSË	Stafi në arsimin parauniversitar sipas Formules															GJITHSËJA NUMRI I MËSIMËSË ESËVE, PERSONELIT ADMINISTRATIVË DHE NDHËMËS				
			Numri i mësimitdhënësnë në arsimin special	Numri i mësimitdhënësnë në arsimin special në pushim mjekësor dhe të lehonisë	Numri i mësimitdhënësnë para fillor	Numri i mësimitdhënësnë në sh. parafillore në pushim mjekësor dhe të lehonisë	Numri i mësimitdhënësnë fillor	Numri i mësimitdhënësnë në sh. fillore në pushim mjekësor dhe të lehonisë	Numri i mësimitdhënësnë të sh. të mesme	Nr. i mësimitdhënësnë në Qendrën Korrektuese në Lipjan/ SHMLP "Rudina" Duhave/Istog	Mësimitdhënësit e sh. të mesme në pushim mjekësor dhe të lehonisë	Mësimitdhënësit shtesë për zonat malore	Numri i mësimitdhënësnë të gjuhës angleze	Numri i koordinatorëve të cilësisë	Asistent për fëmijët me nevojat të veçanta	Numri i edukatorëve(4-5)	TOTAL NUMRI I MËSIMDHËNËSËVE		Numri i personelit administrativ për sh. fillore	Numri i personelit administrativ për sh. të mesme	Shërbimi Profesional Pedagogjik/ Psikologjik	Numri i personelit ndihmës për mësues
GJITHSËJA		348,727	72	4	2,352	159	9,434	630	4,120	11	276	2,942	305	837	100	286	21,527	1,911	310	520	3,267	26,816
1	Deçan	5,372	1	0.1	37	3	178	12	54	0	4	0	6	20	3	6	322	25	4	8	57.2	417
2	Dragëb	3,439	-	0.0	2	0	-	0	0	0	0	237	7	13	1	4	264	17	1	6	52.0	340
3	Ferizaj	23,600	11	0.4	122	8	545	36	320	0	21	295	18	47	6	18	1,449	72	21	35	196.5	1,773
4	Fushë Kosovë	10,130	-	0.0	89	6	352	24	81	0	5	0	5	12	4	7	585	24	6	14	77.1	706
5	Gjakovë	16,677	9	0.3	125	8	498	33	207	0	14	33	15	46	6	15	1,009	61	14	25	162.0	1,272
6	Gjilan	17,350	7	0.3	122	8	430	29	253	0	17	145	16	40	5	12	1,083	54	21	26	161.2	1,345
7	Gjorgje	11,897	2	0.1	64	4	260	17	133	0	9	208	10	31	3	11	753	45	7	18	103.2	926
8	Hani i Elezit	1,865	-	0.0	13	1	58	4	14	0	1	11	1	4	2	2	111	5	2	3	16.9	137
9	Istog	7,049	2	0.1	36	2	130	9	74	4	5	165	6	13	3	6	455	26	5	11	76.0	573
10	Junik	800	1	0.1	8	1	24	2	9	0	1	0	1	2	0	1	47	3	1	1	6.7	60
11	Kacanik	6,138	2	0.1	41	3	186	13	60	0	4	30	6	14	3	5	368	22	4	9	59.7	463
12	Kamenicë	4,040	2	0.1	28	2	121	8	53	0	4	18	7	18	4	3	267	21	6	6	45.6	346
13	Kinë	7,582	2	0.1	51	4	214	14	77	0	5	60	7	19	3	8	464	29	5	11	74.1	583
14	Leopasaviq	2,264	1	0.1	35	2	63	4	25	0	2	3	2	7	0	0	145	9	4	3	37.3	199
15	Lipjan	12,599	2	0.1	77	5	280	19	132	7	9	209	11	28	3	9	792	43	9	19	130.4	992
16	Malishevë	11,646	2	0.1	55	4	288	19	115	0	8	171	12	39	3	11	726	54	8	18	110.7	917
17	Mamusha	936	1	0.1	8	1	46	3	12	0	1	0	1	2	1	1	75	3	1	1	8.4	89
18	Mitrovicë	15,903	2	0.1	117	8	456	30	213	0	14	51	12	34	4	14	955	50	14	24	139.5	1,183
19	Novo Bërdë	1,377	-	0.0	11	1	32	2	13	0	1	23	3	10	1	1	98	10	3	2	33.1	146
20	Obiliq	4,657	2	0.1	25	2	127	9	45	0	3	71	4	13	3	4	307	17	5	7	49.1	386
21	Pejë	18,048	2	0.1	137	9	559	37	214	0	14	37	14	34	6	18	1,082	53	14	27	154.9	1,331
22	Podujevë	17,254	3	0.1	92	6	455	30	208	0	14	170	15	41	4	13	1,051	60	11	26	162.5	1,311
23	Prishtinë	45,055	5	0.2	389	26	1,569	91	527	0	35	59	29	57	12	37	2,637	106	35	66	337.4	3,181
24	Prizren	29,998	4	0.2	174	12	869	58	375	0	25	266	28	60	5	28	1,903	93	21	44	259.5	2,320
25	Rahovec	9,422	2	0.1	68	5	290	19	82	0	6	50	10	34	1	9	576	42	8	14	95.8	737
26	Shkup	2,306	-	0.0	9	1	50	3	33	0	2	30	4	8	0	1	141	11	3	3	26.5	185
27	Shkup	5,438	1	0.1	28	2	123	8	60	0	4	89	5	9	1	4	335	15	4	8	51.7	414
28	Skenderaj	9,472	3	0.2	41	3	196	13	113	0	8	183	9	26	3	9	608	36	7	15	95.1	760
29	Shkallë	10,466	2	0.1	53	4	219	15	112	0	8	208	10	32	5	10	676	46	7	16	106.9	852
30	Viti	8,005	2	0.1	54	4	245	16	87	0	6	26	9	21	2	6	477	29	7	12	87.7	612
31	Vushtri	13,930	1	0.1	91	6	411	27	153	0	10	94	12	39	3	11	859	55	10	21	130.1	1,074
32	Zubin Potok	1,262	-	0.0	1	0	48	3	16	0	1	0	1	6	0	0	77	6	4	2	15.4	103
33	Zveçan	1,158	-	0.0	1	0	44	3	15	0	1	0	1	5	0	0	69	6	2	2	15.8	95
34	Klokoç	608	-	0.0	4	0	22	2	9	0	1	0	1	6	0	0	44	6	1	1	9.6	61
35	Mitrovica veriore	4,881	-	0.0	55	4	89	6	131	0	9	0	3	18	0	0	316	16	12	7	46.7	398
36	Partesh	999	0	0.1	5	0	27	2	20	0	1	0	1	8	0	0	66	5	7	1	15.9	95
37	Ranilug	1,176	-	0.0	22	2	26	2	21	0	1	0	1	4	0	0	79	4	3	2	15.9	104
38	Gramanec	3,929	1	0.1	61	4	103	7	56	0	4	0	4	17	0	0	257	17	10	6	43.1	333

2.4. *Specific Grant for Primary Health*

The specific Grant for Health is based on an open system in accordance with the LLGF.
The specific grant for primary health for 2022 has been approved in the amount of EUR 62.6 million.

Table 6: Specific grant for Primary Health, basic grant for 2022-2024

Nr	Komuna	Granti Bazë																Granti specifik për shëndetësinë primare për vitin 2022	Granti specifik për shëndetësinë primare për vitin 2023	Granti specifik për shëndetësinë primare për vitin 2024	
		Popullsia	Demografia						Standardet për mjek dhe infermier												
			Gjinia			Moshë			Standardet I M F / 2000 banorë	Standardet OI Stomatolog 5000 banorë	Standardet OI Farmacist në Q K M F	Standardet OI Biokimist në Q K M F	Gjithsej Mjek	Infermiere Familjare	Infermier (për mjek specialist, stomatolog, laborator etj	Gjithsej (mjek dhe infermiere dhe farmacist)					
			M	F	Femra të moshës riprodhuese 15-49 vjeç	Numri i fëmijëve 0-14 vjeç	Numri i personave të moshuar mbi 65 vjeç	Numri i personave me nevojë të vecanta													
1	Deçan	40,019	20,123	19,896	10,941	10,471	2,968	50	20	8	1	1	29	40	27	97	1,390,381	1,459,900	1,532,895		
2	Dragash	33,997	17,035	16,962	8,748	8,658	3,139	202	17	7	1	1	25	34	49	109	1,187,422	1,246,793	1,309,133		
3	Ferizaj	108,610	59,841	59,023	33,215	32,462	6,557	1,165	60	24	1	1	85	118	74	278	3,855,475	4,048,249	4,250,661		
4	Fushë Kosovë	34,827	17,621	17,206	9,299	9,996	2,143	293	17	7	1	1	25	34	48	108	1,251,487	1,314,061	1,379,764		
5	Gjakovë	94,556	47,617	47,721	25,430	25,333	10,539	1,083	48	19	1	1	68	94	54	217	3,283,258	3,447,421	3,619,792		
6	Gjilan	90,178	45,354	44,824	24,539	23,464	6,554	180	45	18	1	1	64	90	52	207	3,167,054	3,325,407	3,491,677		
7	Glogovc	58,531	30,606	29,772	18,260	14,317	4,973	177	30	12	1	1	43	60	71	175	2,052,614	2,155,245	2,263,007		
8	Hani i Elezit	9,403	4,836	4,567	1,824	2,778	560	67	5	2	1	1	8	10	7	26	325,871	342,165	359,273		
9	Istog	39,289	19,677	19,608	10,607	10,524	2,981	479	20	8	1	1	29	40	41	111	1,381,862	1,450,955	1,523,503		
10	Junik	6,084	2,995	3,089	1,595	1,681	420	35	3	1	1	1	5	6	8	20	244,547	256,774	269,613		
11	Kaçanik	33,409	16,970	16,439	9,054	9,683	1,940	200	17	7	1	1	25	34	59	119	1,161,004	1,219,054	1,280,007		
12	Kamenicë	36,085	18,600	17,485	9,700	4,700	6,664	188	18	7	1	1	26	36	57	120	1,278,384	1,342,303	1,409,418		
13	Klinë	38,496	19,293	19,203	15,255	11,355	5,735	52	19	8	1	1	28	38	15	82	1,426,360	1,497,678	1,572,562		
14	Leposavic	13,773	6,969	6,804	3,443	2,754	965		7	3	1	1	11	14	15	41	489,198	513,658	539,341		
15	Lipjan	57,605	29,430	28,395	15,355	17,461	7,042	706	29	12	1	1	42	58	65	166	1,996,362	2,096,180	2,200,989		
16	Malishevë	54,613	33,754	36,566	37276	20,758	3,500	640	35	14	1	1	50	70	29	150	1,892,671	1,987,305	2,086,670		
17	Mamushë	5,507	2,672	2,836	2,543	2,670	737	15	3	1	1	1	5	6	3	15	198,151	208,059	218,461		
18	Mitrovicë	71,909	36,275	35,634	18,624	20,351	5,074	1,250	36	14	1	1	51	72	76	200	2,506,903	2,632,248	2,763,860		
19	Novobërdë	6,729	3,466	3,264	1,726	1,643	732	41	3	1	1	1	5	7	8	21	239,501	251,476	264,049		
20	Obiliq	21,549	10,885	10,664	5,636	6,419	1,239	337	11	4	1	1	16	22	34	73	807,703	848,088	890,493		
21	Pejë	96,450	60,355	54,645	21,930	33,320	12,120	1,005	57	23	1	1	81	116	105	303	3,342,577	3,509,706	3,685,191		
22	Podujevë	88,499	44,955	43,544	23,385	27,061	5,122	879	44	18	1	1	63	88	68	220	3,073,967	3,227,665	3,389,049		
23	Prishtinë	198,897	99,361	99,536	54,800	51,403	13,158	280	99	40	1	1	140	198	156	495	6,950,006	7,297,506	7,662,382		
24	Prizren	177,781	89,176	88,605	48,677	49	11	1,578	89	36	1	1	126	178	116	421	6,161,189	6,469,248	6,792,711		
25	Rahovec	56,208	28,512	27,696	15,393	16,081	3,352	377	28	11	1	1	40	56	77	174	1,951,048	2,048,600	2,151,030		
26	Shënkë	6,949	3,554	3,395	1,707	1,777	688	23	3	1	1	1	5	7	8	21	240,825	252,866	265,510		
27	Shitme	27,324	13,850	13,474	5,874	7,877	1,800	249	14	5	1	1	20	28	20	69	967,282	1,015,646	1,066,428		
28	Skenderaj	50,858	26,028	26,447	16,515	14,925	4,150	3,758	26	10	1	1	37	52	50	140	1,775,198	1,863,958	1,957,156		
29	Suharekë	59,722	29,478	30,244	16,413	17,409	4,104	590	30	12	1	1	43	60	38	142	2,091,049	2,195,601	2,305,382		
30	Viti	46,987	23,705	23,284	12,310	14,167	3,028	470	23	9	1	1	33	46	25	105	1,628,384	1,709,803	1,795,293		
31	Vushtri	69,870	36,004	33,866	18,560	19,780	2,189	1,205	35	14	1	1	50	70	55	176	2,425,419	2,546,690	2,674,024		
32	Zubin Potok	6,616	3,408	3,208	1,456	1,588	476	38	3	1	1	1	5	7	-	13	327,004	343,355	360,522		
33	Zveçan	7,481	3,661	3,821	95	117	45	1	4	1	1	1	6	7	-	14	300,002	315,002	330,752		
34	Graçanicë	10,675	5,428	5,248	2,463	2,661	993	81	5	2	1	1	8	11	-	20	462,313	485,429	509,700		
35	Klokot	2,556	1,416	1,140	688	670	214	18	1	1	1	1	3	3	7	14	118,841	124,783	131,022		
36	Mitrovica Veriore	12,326	6,272	6,054	2,686	2,931	879	82	6	2	1	1	9	12	10	32	448,111	470,517	494,042		
37	Partesh	1,787	922	865	477	340	202	-	1	1	1	1	3	2	-	6	61,930	65,027	68,278		
38	Ramllug	3,866	1,969	1,897	1,012	393	259	-	-	-	1	1	1	4	-	6	133,980	140,679	147,713		
Gjithsej		1,780,021	922,073	906,927	459,294	418,798	124,284	17,794	911	364	38	38	1,313	1,828	1,527	4,706	62,595,332	65,725,099	69,011,354		

2.5. *Financing for Secondary Health*

Financing for secondary health for 2022 was approved in the amount of EUR 2,603,077 according to the proposal from the MoH and the projections of the MTEF for the three minority municipalities, as follows:

- Municipality of Shterpece, in the amount of EUR 522,371,
- Municipality of North Mitrovica, in the amount of EUR 989,935, and
- Municipality of Gracanica, in the amount of EUR 1,090,771.

2.6. *Financing for Residential Services*

Financing of residential services for community homes for the elderly and community homes for the disabled for 2022 has been approved in the amount of EUR 2,320,000.

Table 7: Financing for residential services for the year 2022-2024

No.	Municipalities	Salaries and allowances	Goods and services	Municipal expenditures	Capital expenditures	Total 2022	Total 2023	Total 2024
1	Skenderaj SHKPM	94,500	75,000	8,000	5,000	182,500	185,000	185,000
2	Gracanice SHKPM/SHKPAK	178,500	150,000	16,000	10,000	354,500	355,000	355,000
3	Istog SHKPM	94,500	75,000	8,000	5,000	182,500	180,000	185,000
4	Deqan SHKPAK	89,250	75,000	8,000	5,000	177,250	180,000	180,000
5	Ferizaj SHKPAK	89,250	75,000	8,000	5,000	177,250	180,000	180,000
6	Kamenice SHKPAK	89,250	75,000	8,000	5,000	177,250	180,000	185,000
7	Vushtri SHKPAK	89,250	75,000	8,000	5,000	177,250	180,000	180,000
8	Shtime SHKPAK	89,250	75,000	8,000	5,000	177,250	180,000	180,000
9	Lipjan SHKPAK	89,250	75,000	8,000	5,000	177,250	180,000	180,000
10	Prizren SHKPM/SHKPAK	183,750	150,000	16,000	10,000	359,750	360,000	360,000
11	Novoberde SHKPM	89,250	75,000	8,000	5,000	177,250	180,000	180,000
12	Gjilan						185,000	180,000
13	Klinë						185,000	185,000
14	Malisheve						180,000	180,000
15	Podujeve						185,000	185,000
16	Gjakovë					-	-	185,000
17	Mtrovicë							180,000
18	North Mitrovica							180,000
19	Peje							180,000
20	Rahovec							185,000
Total		1,176,000	975,000	104,000	65,000	2,320,000	3,075,000	3,990,000

2.7. *Financing for the Historic Centre of Prizren, the Cultural Centre of the village of Zym and the Council of Hoçe e Madhe*

With the entry into force of the Law No. 04/L-066 on the Historic Centre of Prizren, the Law No. 04/L-196 on the Village of Zym i Hasit and the Law No. 04/L-62 on the Village of Hoçe e Madhe, with the budget planning for 2022, financial means are allocated in the amount of EUR 69,740, for the two municipalities as follows:

- Municipality of Prizren, in the amount of EUR 44,587, and
- Municipality of Rahovec, in the amount of EUR 25,153.

2.8. *Financing for the environmentally endangered zone of Obiliq*

Pursuant to the Law No. 05/L-044 on the Environmentally Endangered Zone of Obiliq and its Surroundings, Article 9 Obiliq benefits from the collection of mineral royalties from the relevant institution, where 20% of the value of this is reallocated to the Central Budget for the Municipal Budget of Obiliq, dedicated specifically for investments in community development at the location of the business unit in the field of environmental protection, infrastructure, sports, health and education.

For 2022, the Municipality of Obiliq, based on the planning of mineral royalty collection, receives additional funding of EUR 5,000,000, for 2023 it will receive the amount of EUR 5,000,000 and for 2024 it will receive an amount of EUR 5,000,000.

2.9. *Financing for Theatres*

Financing for Theatres for 2022 has been approved in the amount of EUR 903,235 as in the attached table below.

Table 8: Funding for Theatres for 2022

Municipalities	Salaries and allowances	Subsidies and transfers	Total
Professional Theatre Gjilan	101,390		101,390
Professional Theatre Gjakove	73,810	42,500	116,310
Professional Theatre Prizren	112,116	29,750	141,866
Professional Theatre Peje	86,067	43,500	129,567
Professional Theatre Ferizaj	95,262	18,700	113,962
Professional Theatre Mitrovice	101,390	68,500	169,890
Professional Theatre Podujeve	80,199	50,050	130,249
Total	650,235	253,000	903,235

2.10. *Municipal Own Source Revenue Projections for 2021 and Forecasts for 2022-2023*

Projections of municipal own source revenues for 2022 based on macro-fiscal estimates, have been approved in the amount of EUR 87.4 million. These revenues are added to municipal funding in addition to municipal grants.

Own source revenue projections for each municipality are based on the recommendations of the grants committee, included in the Municipal Financing Eligibility Assessment report.

This projection takes into account real estate tax revenues according to property tax billing (property and land tax charges) and the average of the last three years of non-tax revenues, excluding revenues from court fines and traffic fines and revenues which are planned by the central level.

Table 9: Projections of municipal own source revenues for the year 2022-2024

Nr.	Komuna	Të hyrat tatimore			Të hyrat jo tatimore			Projeksionet për vitin 2022	Projeksionet për vitin 2023	Projeksionet për vitin 2024
		Tatimi në pronë dhe tokë 2022	Tatimi në pronë dhe tokë 2023	Tatimi në pronë dhe tokë 2024	Viti 2022	Viti 2023	Viti 2024			
1	Deçan	804,112	950,208	1,000,605	227,598	234,426	241,458	1,031,709	1,184,633	1,242,064
2	Dragash	327,049	366,593	386,923	154,855	159,500	164,286	481,904	526,093	551,208
3	Ferizaj	3,587,666	4,069,699	4,293,122	2,329,693	2,399,583	2,471,571	5,917,359	6,469,282	6,764,693
4	Fushë Kosovë	1,102,588	1,154,815	1,222,669	1,818,221	1,872,768	1,928,951	2,920,809	3,027,583	3,151,620
5	Gjakovë	2,386,068	2,607,925	2,755,684	1,604,933	1,653,081	1,702,674	3,991,001	4,261,006	4,458,358
6	Gjilan	2,643,737	2,906,539	3,070,398	1,826,316	1,881,106	1,937,539	4,470,054	4,787,645	5,007,937
7	Gllogoc	667,491	726,836	768,148	542,495	558,770	575,533	1,209,986	1,285,606	1,343,681
8	Hani i Elezit	225,572	257,439	271,500	155,775	160,448	165,261	381,347	417,887	436,761
9	Istog	571,460	637,887	673,388	589,155	606,829	625,034	1,160,615	1,244,717	1,298,422
10	Junik	92,557	100,405	106,130	66,481	68,475	70,530	159,038	168,880	176,660
11	Kaçanik	410,955	458,419	483,946	278,475	286,829	295,434	689,430	745,248	779,380
12	Kamenicë	502,648	564,316	595,569	380,782	392,205	403,971	883,430	956,521	999,540
13	Klinë	562,236	612,365	647,164	503,630	518,738	534,301	1,065,865	1,131,104	1,181,465
14	Leposaviq				90,000	92,700	95,481	90,000	92,700	95,481
15	Lipjan	1,201,705	1,264,193	1,338,193	907,118	934,332	962,362	2,108,823	2,198,525	2,300,555
16	Malishevë	636,965	730,338	770,071	396,503	408,398	420,650	1,033,469	1,138,736	1,190,721
17	Mamusha	43,518	47,319	50,012	29,631	30,520	31,435	73,148	77,839	81,447
18	Mitrovicë	1,186,345	1,285,730	1,359,103	1,339,421	1,379,604	1,420,992	2,525,766	2,665,334	2,780,095
19	Novobërdë	144,598	162,878	171,873	101,925	104,983	108,133	246,523	267,861	280,006
20	Obiliq	446,186	482,958	510,548	462,544	476,420	490,713	908,730	959,378	1,001,261
21	Pejë	2,913,782	3,187,166	3,367,625	1,943,372	2,001,673	2,061,723	4,857,154	5,188,839	5,429,348
22	Podujevë	678,437	761,602	803,784	677,779	698,113	719,056	1,356,216	1,459,715	1,522,841
23	Prishtinë	10,714,979	11,385,422	12,046,204	19,779,026	20,372,396	20,983,568	30,494,005	31,757,818	33,029,772
24	Prizren	3,221,732	3,523,724	3,723,253	4,144,960	4,269,309	4,397,388	7,366,692	7,793,033	8,120,641
25	Rahovec	702,117	790,521	834,196	648,431	667,884	687,920	1,350,548	1,458,405	1,522,116
26	Shtërpçë	439,455	485,105	512,359	119,057	122,628	126,307	558,511	607,733	638,666
27	Shtime	319,176	365,402	385,307	215,133	221,587	228,235	534,309	586,989	613,541
28	Skenderaj	355,987	396,039	418,142	1,033,293	1,064,292	1,096,221	1,389,280	1,460,330	1,514,363
29	Suharekë	1,158,261	1,269,863	1,341,622	896,728	923,630	951,339	2,054,989	2,193,493	2,292,961
30	Viti	592,320	656,221	692,975	395,549	407,415	419,638	987,868	1,063,636	1,112,613
31	Vushtri	1,059,669	1,138,867	1,204,325	1,203,126	1,239,220	1,276,397	2,262,795	2,378,088	2,480,722
32	Zubin Potok				40,000	41,200	42,436	40,000	41,200	42,436
33	Zveçan				40,000	41,200	42,436	40,000	41,200	42,436
34	Gracanicë	1,087,227	1,158,781	1,225,859	1,203,627	1,239,736	1,276,928	2,290,854	2,398,517	2,502,787
35	Kllokot	86,130	95,974	101,323	84,804	87,348	89,968	170,934	183,322	191,291
36	Mitrovica veriore				85,000	87,550	90,177	85,000	87,550	90,177
37	Partesh	71,656	77,561	81,992	35,067	36,119	37,203	106,724	113,680	119,195
38	Ranillug	55,223	62,639	66,078	51,547	53,094	54,687	106,771	115,733	120,765
	Gjithsej	40,999,606	44,741,746	47,280,090	46,402,050	47,794,111	49,227,935	87,401,656	92,535,857	96,508,025

2.11. *Investment clause*

For 2022, with the mechanism of the investment clause, the project for the Construction of the Water Supply System for the Municipality of Istog will be financed in the amount of EUR 1,525,397.

2.12. *Summary of municipal financing for the year 2022-2024*

For the distribution of government grants by municipalities for 2022, the basic criteria and formulas defined in the Law on Local Government Finance and other relevant laws have been applied, as well as based on macro-fiscal projections and data from line ministries:

Table 10: Summary of municipal financing for the year 2022-2024 (EUR million)

Description	Year 2018	Year 2019	Year 2020	Year 2021	Planning for 2022	Projection for 2023	Projection for 2024
1. Government grants	392.4	419.09	463.54	439.99	457.62	479.39	503.10
1.1 General grant	173.6	180.69	196.28	182.58	193.53	202.09	211.80
General grant	168.92	175.79		182.58	193.53	202.09	211.80
Contingency for correction of the formula	4.68	4.9					
1.2 Specific health grant	48.5	53.4	61.7	62.6	62.6	65.7	69.1
Basic grant				61.7	62.6		
New policies				0.9			
1.3 Specific education grant	170.3	185	205.56	194.81	201.5	211.6	222.2
Basic grant				191.97	195		
New and ongoing policies				2.85	6.5		
2. Financing for secondary healthcare	2.6	2.6	2.6	2.6	2.6	2.6	2.6
3. Residential services	1.65	1.62	2.04	2.3	2.3	3.1	3.9
4. Financing for CPC, QKHFZ and KHM	0.06	0.06	0.06	0.069	0.07	0.07	0.07
5. Grant for the Capital City - Prishtina		10.84	11.77	11.0	11.6	12.1	12.7
6. Financing for Obiliq		4.97	4.2	4.6	5.0	5.0	5.0
7. Municipal own source revenues	82	87	83.1	78	87.4	92.5	96.5
8. Financing for theatres			0.9	0.9	0.9	0.9	0.9
9. Financing from lending	3.7	4.8	0	0	0	0	0
10. Investment clause		23.07	11.53	7.4	0	0	0
Total Municipal Financing	482.41	554.05	579.74	546.80	567.5	595.7	624.8

Table 11: Financing sources and expenditure structure for 2022-2024

Total of Municipal Level	Year 2020 Expenditure	Year 2021 Budgeted	Year 2022	Year 2023 Estimated	Viti 2024 Estimated
Total	515,687,568	546,801,281	567,529,451	595,696,678	624,741,164
Number of employees	44,349	44,415	44,480	44,480	44,480
Salaries and allowances	274,808,370	278,388,425	282,707,782	284,121,321	285,541,928
Goods and services	81,001,981	79,976,834	87,976,834	90,900,000	92,000,000
Municipal expenditures	9,984,403	11,814,249	12,100,000	12,500,000	13,000,000
Subsidies and transfers	19,836,538	15,942,585	19,924,835	21,500,000	23,000,000
Capital expenditures	130,056,275	147,025,254	164,820,000	186,675,357	211,199,236
Reserve		13,653,934			
Financing sources	515,687,568	546,801,281	567,529,451	595,696,678	624,741,164
Government grants	460,642,659	461,419,508	480,127,795	503,160,821	528,233,139
Financing from PAK revenue					
Own source revenues	40,079,951	78,000,000	87,401,656	92,535,857	96,508,025
Financing from lending	4,810,650		-	-	-
Financing from budget deficit (2%) - 04					
Financing from investment clause -06	10,154,308	7,381,773			
Grants from Donors *					

2.13. Timeline for the municipal level

Local level budget organizations should adhere to this timeline in preparing the budget proposal:

- June 30: Approval of the Medium-Term Municipal Budget Framework,
- September 30: Approval of the Municipal Budget proposal for 2022-2024 by the Municipal Assembly,
- September 30: after the approval of the Budget proposal by the Municipal Assembly, the municipalities are obliged to submit to the Ministry of Finance, Labour and Transfers the following documents:
 - Cover letter based on the approval of the budget proposal by the Municipal Assembly (signed by the Mayor).
 - Decision of the Municipal Assembly on the approval of the municipal budget proposal for 2022-2024, including multi-year capital projects.
 - Municipal budget tables (BDMS and PIP):
 - Table 4.1 - plan of budget allocations for expenditures for the year 2022-2024 (hard copy of the BDMS, stamped and signed by the Mayor and CFO),
 - Table 4.2 - financing of capital projects for 2022 and multi-year capital projects for 2023-2024 (printed by the PIP system, stamped and signed by the Mayor and CFO),
 - Table 4.3 - medium-term plan of total municipal budget revenues from government grants and own source revenues (printed by BDMS, stamped and signed by the Mayor and CFO),
 - Table 3.1.B - plan of budget allocations according to the investment clause,

- Table 3.2.B - financing of capital projects through investment clause,
- Budgeting Tables according to performance
- Gender Responsive Budgeting Tables.

The Budget Department in the MFLT, depending on the circumstances of the pandemic, will organize forums with the municipal authorities regarding the development of the municipal budget process for 2022-2024. Also, consultative meetings will be held with the financial officials of the municipalities in order to determine the structure by expenditure categories and, if necessary, more specific instructions will be provided regarding the process and criteria for drafting the budget for 2022 and projections for 2023-2024.

Annex 1

Gender Responsive Budgeting

Table 1. Number of employees in the respective Budget Organization

Name of Institution / Ministry / Municipality

Year	Total number of staff	Total number of staff that are women	Total number of staff that are men	Wages and salaries/Amount for women	Wages and salaries/Amount for men
2019					
2020					
2021					
Planning for 2022					

Table 2. Planning for 2022 Salary levels in the Budget Organization

Name of Institution / Ministry / Municipality

Level of wages	Total number of staff at this salary level	Number of men at this level	The amount spent on men at this level	Number of women at this level.	The amount spent on women at this level
201-400					

401-600					
600+					

Table 3. Number of beneficiaries of subsidies or even services provided by the budget organization of the respective directorates (where applicable)

[Name of Institution / Ministry / Municipality: Name of Service / Subsidy].

Year	Total budget of certain service/subsidy	Total number of beneficiaries	Number of female beneficiaries	Number of male beneficiaries	Budget for women	Budget for men
2019						
2020						
2021						
Planning for 2022						

Annex 2

BUDGET PROGRAM PERFORMANCE INDICATORS

Budget organization:

Example:

Annex 2

PERFORMANCE INDICATORS OF THE BUDGET PROGRAM

Budget Organization:.....

Example:

318 THE INDEPENDENT COMMISSION FOR MINES AND MINERALS		
Objective 1	Baseline indicator	Target indicator
Improve supervising of maining and production activities	Number of licences or number of inspections	Number of licences or number of inspections
<i>Activities:</i>		
<i>Review procedures for decreased burden of interaction with the Agency</i>		
<i>Collection of data (reporting) on economic activities for better targeted inspection activities</i>		
<i>Conducting investigations on illegal activities</i>		
Objective 2	Baseline indicator	Target indicator
Develop the overview of mineral resources	Estimated size of discoveries	Estimated size of discoveries
<i>Activities:</i>		
<i>Maintaining mining cadastre and GIS database containing geographical, geological and</i>		
<i>Explorations for finding new maining resources</i>		
<i>Co-operate universities and businesses to enhance the research in exploiting resources</i>		